

**Society of Fire Protection Engineers
Dallas-Fort Worth Chapter
Meeting Minutes: November 2004**

The meeting, held on Monday, November 1, 2004, was called to order by Vice-President Del Holm at 12:02 PM.

Self introductions were given by the members and guests present.

Old Business

1. Minutes from the September, 2004 meeting were approved by those present with no corrections noted.

New Business

1. Treasurer's Report:
 - a) Checking account:
 - i) General fund: \$1835.77
 - ii) Scholarship fund: \$2220.89
 - iii) Total \$4056.66
 - b) The Chapter still has one long sleeve denim shirt with the SFPE logo for sale for \$32.00.
2. Greg Willis, Scholarship Committee Chairman, gave an update on the committee's activities including the following items:
 - a) Letters have been sent to high school guidance counselors in the surrounding five counties (Collin, Dallas, Denton, Rockwall, and Tarrant).
 - b) Volunteers will be needed in February to follow up with the schools that received letters.
 - c) Review of applications is expected in March.
 - d) Consideration is being given to awarding two \$1000 scholarships.
3. John Gillette proposed that the Chapter investigate inviting Professors Jim Milke and John Bryan from the University of Maryland to Dallas to present a seminar on "Human Behavior in Fires." Milke and Bryan had presented a similar program for the Orlando SFPE Chapter and the result was very positive with approximately 80 persons attending. John Gillette will gather additional information and continue this discussion at a future meeting.
4. Discussion regarding the newsletter distribution included the following items:
 - a) Members agreed that the newsletter should be distributed via e-mail to anyone who wants it.

- b) Advertising in the newsletter will be permitted at a rate of \$30 for the remainder of the year.
 - c) Employment opportunities will be published for free.
 - d) There were no reports of problems receiving and/or opening the newsletter.
5. Discussion regarding the Chapter membership included the following items:
- a) As of 11/1/2004, there were 40 paid Chapter members.
 - b) A directory of members, contact information, etc., will be sent to paid members only and will not be included with the newsletter.
 - c) When filling out Chapter membership forms, please indicate whether you are a member of the SFPE national organization and current member grade.
6. Roger Tate led a discussion regarding a proposed Ethics Seminar including the following items:
- a) A mandatory ethics component is included in the requirements for Professional Engineer registration starting in the 2005 fiscal year.
 - b) It would be more convenient to sponsor a seminar prior to a regularly scheduled monthly lunch meeting. The February 2005 meeting is the tentative target date.
 - c) Consideration is being given to providing the seminar to members at no charge.
 - d) Revenue could be generated from charging non-members and seeking outside advertising/sponsors.
7. Del Holm requested that any members who have suggestions or interest in alternative lunch meeting locations contact him to make arrangements.
8. Current contact information was requested for Maurice Sterling and Dan ?????. Both are past Chapter members who are currently experiencing health problems.
9. Greg Willis introduced the speaker, Mr. Scott Simpson with the Texas Fire Museum in Grand Prairie. The Texas Fire Museum is a non-profit organization that restores and displays antique fire apparatus. Visit their web site at www.texasfiremuseum.org for additional information.

The meeting was adjourned at 1:20 PM.

Respectfully submitted by Tom Izbicki, Secretary